



Early Childhood Center, Inc.

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Eccpreschool.com

January 3, 2023

Dear Parents,

We are excited to continue to offer Automated ACH Transactions for your tuition payments for the 2023-2024 School Year through Tuition Express. We are encouraging families to turn in Tuition Express enrollment with their registration form.

Tuition Express is part of the Procure Solutions system we use to manage our school- it allows us to process payments safely, quickly and efficiently. Tuition Express is a PCI Level 1 Service Provider. Your personal account information could not be safer.

Your account will be billed through Tuition Express, and your payment will be automatically drafted from the account you register in accordance with the option you chose on your Enrollment Agreement. Payments will be drawn on the 1st of the month.

In order to enroll in the Automated ACH Transactions, please complete Section B of the attached form with a **copy of a voided check**. Once the paperwork has been processed, your voided check and account numbers will be shredded.

If you are currently enrolled in Tuition Express, you do not need to complete the form unless you are changing the bank account for your payments. In order to process an Automated ACH Transaction for the registration payment (Payment 1 and registration fee,) please return the completed the registration form.

We hope that it is a convenient option for you and your family at this time.

If you have any questions prior to your enrollment, please let us know.

Thank you,

Bailey Falcone
Director